

## **Curriculum Development Internship**

Just for Kids, a not-for-profit leader in the childcare field, has internship opportunities at our main office in Williamsville, NY. We manage year-round programs for local School Districts and select private schools, serving almost 1,000 local students and employing over 150 staff. Our internship program offers hands-on experience in a dynamic and rewarding environment, providing valuable opportunities to contribute to the coordination and success of our before and after-school programs.

Our team will provide you with an enriching internship experience in youth curriculum programming and planning, long-range planning, and activity development for our programs-focusing on school-age students. Planning includes prepping physical supplies, ordering supplies, and the organization of supplies to be distributed across our various site locations. You will also gain experience by periodically visiting our sites to facilitate the activities that you have planned under the supervision of the Program Manager.

Internships are available for fall, spring, and summer semesters. Hours are flexible to suit the needs of a college student and average 10-15 hours per week or per your college's requirements for course credit. Internship hours take place during our office hours M-F 9:00am-5:00pm. Just for Kids will provide any documentation needed per college requirements for course credit.

Requirements:

- Currently a college Junior or Senior majoring in Elementary Education, Early Childhood Education, or related major interested in expanding experience with development and facilitation of planned activities
- The availability to modify activities to work with typical youth and youth with social, emotional, or other special needs
- Preference to students majoring in an Education related field

## Expectations:

- Strong communication skills (written and verbal), strong organizational skills and reliable
- Able to work well independently and as part of a team
- Able to follow directions, contribute openly, and have a flexible, proactive can-do attitude
- Ability to work proficiently with Microsoft Office Suite

Please email your resume with a statement of interest to: <u>HR@justforkidsonline.org</u>

Just for Kids School Age Programs 6265 Sheridan Dr., Suite 106 Williamsville, NY 14221 www.justforkidsonline.org